

**Lake St. Charles Community Development District  
Board of Supervisors' General Meeting Agenda**

**7:00 p.m., January 8, 2019**

*Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578*

Board of Supervisors

Rob Martin, Chair, 716-2948  
 Ginny Gianakos, Vice Chair, 293-4728  
 Dave Nelson, Secretary/Treasurer, 293-7979  
 Jim Simon, Supervisor, 741-0413  
 Robb Fannin, Supervisor, 785-5423

LSC CDD Staff

Adriana Urbina, District Manager, 741-9768  
 Mark Cooper, Property Manager, 990-7555  
 John Martini, Maintenance Staff, 365-0544  
 Bryant Urbina, Maintenance Staff, 526-2063  
 Luis Martinez, Facilities Monitor, 990-7250  
 Greg Gianakos, Maintenance Staff, 695-1995

<i><b>Time</b></i>	<i><b>Item</b></i>
<b>7:00 – 7:05</b>	<ol style="list-style-type: none"> <li><b>1. CALL TO ORDER</b></li> <li><b>2. PLEDGE OF ALLEGIANCE</b></li> <li><b>3. INVOCATION (Chair Fannin)</b></li> <li><b>4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT</b></li> <li><b>5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS</b></li> </ol>
<b>7:05 – 7:15</b>	<ol style="list-style-type: none"> <li><b>6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)</b></li> </ol>
	<ol style="list-style-type: none"> <li><b>1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)</b></li> </ol>
<b>7:15 – 7:20</b>	<ol style="list-style-type: none"> <li><b>7. CONSENT AGENDA (5 Minutes)</b></li> </ol>
	<ol style="list-style-type: none"> <li><b>1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members.</b></li> <li><b>2. Approval of Consent Item Agenda</b> <ol style="list-style-type: none"> <li>a. December 4, 2018 Meeting Minutes</li> <li>b. Committee Meeting Minutes for December 2018                             <ol style="list-style-type: none"> <li>i. Treasurer’s Review Committee</li> <li>ii. Security and Grounds Committee</li> <li>iii. Management Committee</li> <li>iv. Strategic Committee</li> </ol> </li> <li>c. November 2018 Financial Statements</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>d. December 2018 Property Manager Monthly Report</li> <li>e. December 2018 Clubhouse Monthly Report</li> <li>f. December 2018 Facilities Monitor Report</li> </ul>
<b>7:20-7:40</b>	<b>8. COMMITTEE REPORTS (20 Minutes)</b>
	<ul style="list-style-type: none"> <li>1. <b>Treasurer’s Review Committee</b> – Treasurer Nelson</li> <li>2. <b>Grounds/Security Committee</b> – Committee Chair Fannin <ul style="list-style-type: none"> <li>a. The Grounds/Security Committee recommends acceptance of E &amp; L Construction’s base bid for clubhouse restroom renovations according to the ROJO Architects plans and specifications for \$217,493</li> </ul> </li> <li>3. <b>Management Committee</b> – Committee Chair Martin <ul style="list-style-type: none"> <li>a. The Management Committee recommends approval of Resolution 2019-02 Authorization for Treasurer to move funds from Centerstate Operational Account to Centerstate Money Market Account Disposition of Obsolete Property.</li> <li>b. The Management Committee recommends approval of Policy #6020 District Tree Cutting Policy.</li> <li>c. The Management Committee recommends approval of a \$1.75 an hour increase to property maintenance staff, John Martini &amp; Bryant Urbina for the newly assigned tasks of the District’s irrigation maintenance. At the end of the fiscal year if staff performs all irrigation maintenance successfully a bonus may be awarded to both staff members that will be equivalent to them receiving a \$2.00 an hour increase.</li> <li>d. The Management Committee recommends approval of Policy #2903 Job Description-Property Maintenance Lead.</li> <li>e. The Management Committee recommends approval of Policy #2908 Job Description-Property Maintenance Full-Time.</li> </ul> </li> <li>4. <b>Strategic Planning Committee</b> – Committee Chair Simon</li> </ul>
<b>7:40- 7:50</b>	<b>9. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR MARTIN (10 Minutes)</b>
	<b>GENERAL REMARKS</b> – Chair of The Board of Supervisors
<b>7:50 -7:55</b>	<b>10. PROPERTY MANAGER (5 Minutes)</b>
	<b>Items for Consideration by Property Manager</b> - Mark Cooper <ul style="list-style-type: none"> <li>1. Property Management Report</li> </ul>
<b>7:55–8:00</b>	<b>11. DISTRICT MANAGER (5 Minutes)</b>
	<b>Items for Consideration by District Manager</b> – Adriana Urbina <ul style="list-style-type: none"> <li>1. District Manager Report</li> </ul>

<b>8:00 –8:10</b>	<b>12. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)</b>
<b>8:10</b>	<b>ADJOURN</b>